

Security Settings

09/20/2024 8:40 am MDT



The Security Settings screen is only available to users who have the Security Permission.

To get here:

The screenshot shows the application's navigation menu. At the top right, there is a search bar and a settings gear icon with a red circle and the number '1' next to it. Below the navigation bar, the user's name 'Hi, [Name]' is displayed. The main menu is divided into several sections: 'Users' (Manage Users, View Permissions, Manage Sub-Supplier Accounts), 'Library' (Manage Library, Library Folders), 'Lists' (Companies, Contacts, Relationships, Jobs), 'Reports' (Project Metrics, Assignment Activity (By User)), and 'Admin' (General, Security Settings, Stage Lists, Distribution Lists, Compil. & Pkg Presets (List), Queries List, Custom Levels, Routing Scenario, Generation Status, Other Lists). The 'Security Settings' option under the 'Admin' section is highlighted with a red box and a red circle with the number '2'.

The **Security Settings** screen is where you can adjust [user authorization](#) (1), [API authorization](#) (2), and [instance eSignature Settings](#) (3).

The screenshot shows the 'Security Settings' screen. The breadcrumb trail at the top reads 'Admin > Security Settings'. The main content area contains three expandable sections: '1 Authorization', '2 API Authorization', and '3 Instance eSignature Settings'. Each section is highlighted with a red box and a red circle with the corresponding number. The 'Instance eSignature Settings' section has a small gear icon next to it. At the top right of the content area, there are 'Collapse all' and 'Expand all' options.

Click the links above for more information on each topic.