Keep Hyphenated Values on a Single Line in Template Output

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If it is undesirable to have hyphenated values split between two lines on a template, a non-breaking hyphen can be used to prevent this (for example, to keep hyphenated tag numbers on a single line on a cover page). This can be accomplished manually by using the non-breaking hyphen character in the list of equipment units added to the project, or it can be applied automatically using a substitution formula on output templates.

Equipment List method

Before uploading the list of equipment units to DocBoss, users can use Find & Replace in Excel to replace the hyphen character output by their keyboard with the non-breaking hyphen (can be copy/pasted in Excel from **Insert** > **Symbols** > **Symbol** > **Special Characters > Nonbreaking Hyphen** or from Microsoft Word for Windows using **CTRL**-**Shift**-**minus**).

Templates method

A formula can be added to Excel templates to automatically replace regular hyphens with non-breaking hyphens.

Where *X* is the variable, copy and paste the following formula into the cell:

=SUBSTITUTE("<*X*>","-","-")

For example, to apply this formula to a cover page template's tag list, copy and paste:

=SUBSTITUTE("<Document_TagList>","-","-")

Typically, the AutoHeight parameter would be used along with this formula, as the intention is to have multiple lines of text in one cell. To add this to the formula, use:

=SUBSTITUTE("<Document_TagList|AutoHeight>","-","-")

Important!

Although visually similar, the hyphen and non-breaking hyphen are two different characters. This means that the formulas above will NOT work correctly unless they are copied and pasted.