

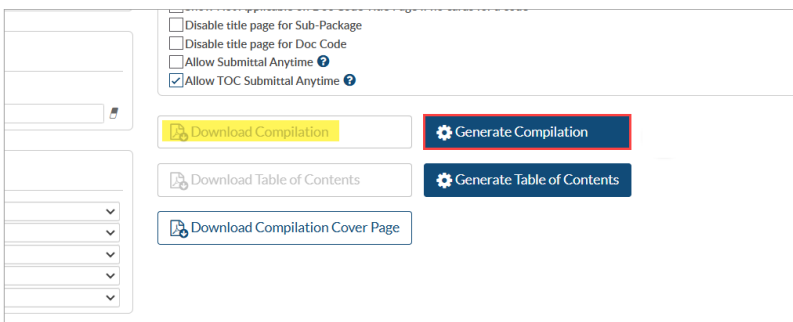
Regenerate Compilation

04/08/2026 3:14 pm MDT

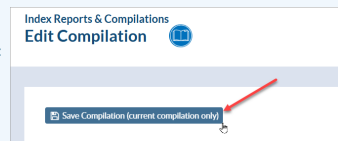
Compilations can be regenerated from either the compilation editing screen or the code list. Regenerating is important to ensure the compilation(s) is displaying the latest settings and is reflecting up-to-date information.

From Compilation Editor


To regenerate the compilation from the compilation editing screen, navigate to **Project Menu > Index Reports & Compilations**. Beneath the "Compilation Structure Options" section, there are buttons available to generate the compilation and/or table of contents. Once generated, the option to download the latest generated compilation/table of contents will become available.

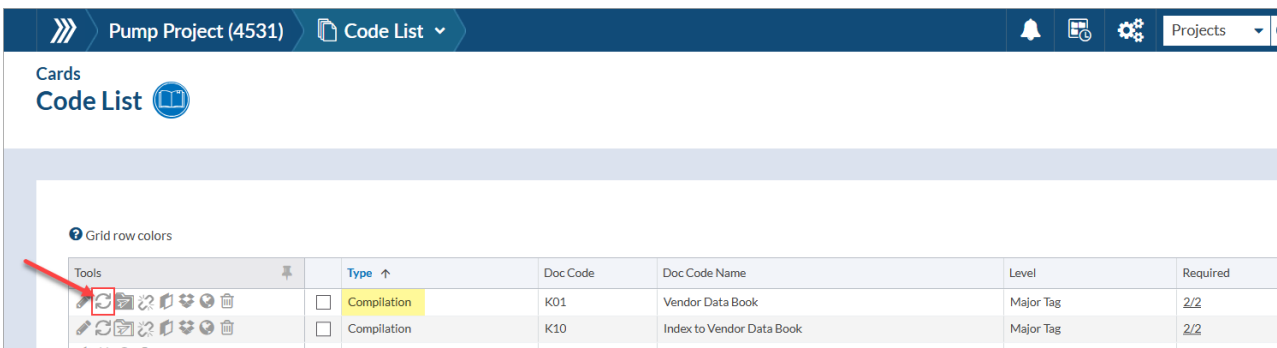


If actively making changes to the compilation settings, be sure to save the changes by clicking the "Save Compilation" button in the top left of the screen **before** regenerating the compilation.



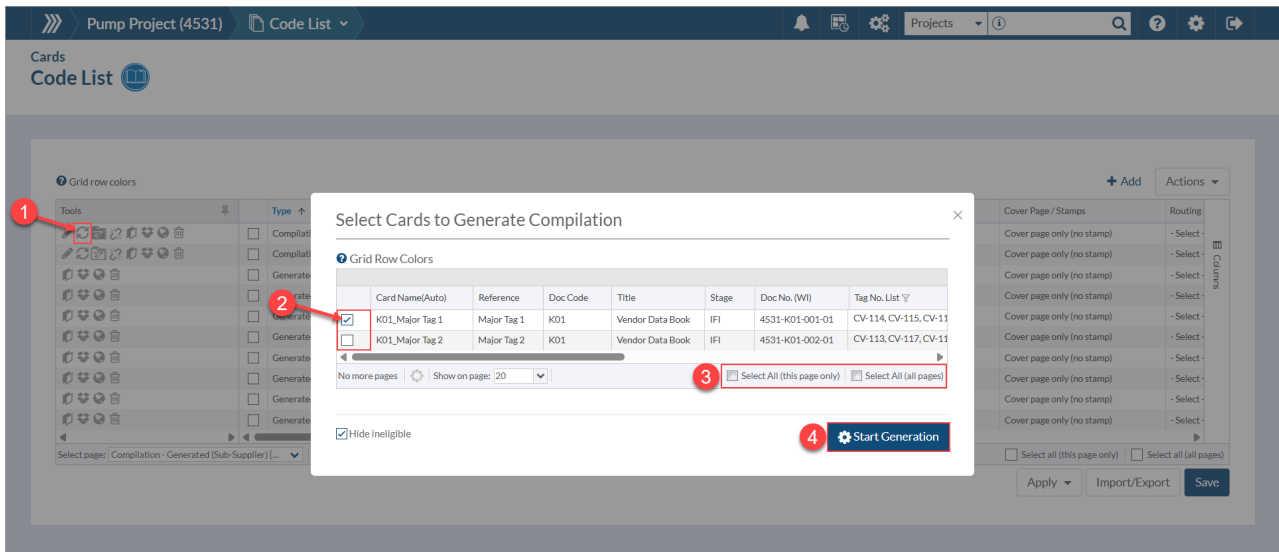
From Code List

To regenerate the compilation from the code list, navigate to **Project Menu > Cards > Code List**. Under the "Tools" column of the compilation doc code, click the  icon.



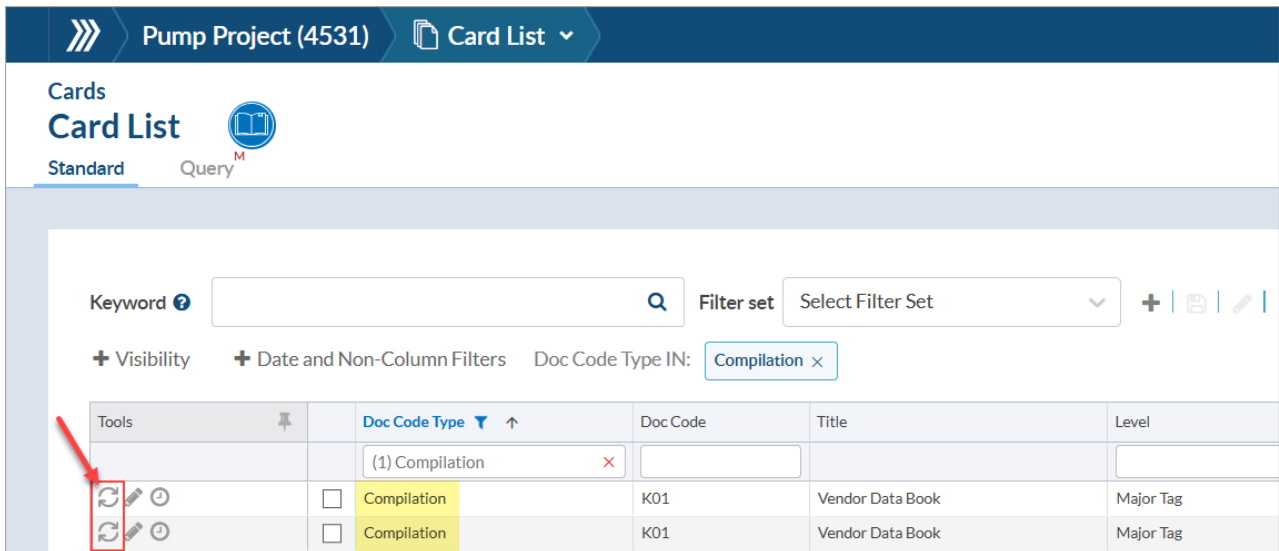
To regenerate the compilation from the code list, it must be linked to the doc code. For instructions on linking a compilation to a doc code, see this article: [Attach Compilation/TOC to a Doc Code](#).

If there is more than one compilation card (e.g., Level = Major Tag), a pop will appear after clicking the icon prompting the selection of one or more cards. If all cards should be regenerated, simply check the "Select All" box in the bottom right of the grid.



From Card List

To regenerate the compilation from the card list, navigate to **Project Menu > Cards > Card List**. Under the "Tools" column of the compilation card, click the icon. If there is more than one compilation card (e.g., Level = Major Tag), only the selected card will be regenerated.



No Regenerate Button?

When regenerated from the code list, the active file on the linked card(s) is updated, too. To avoid overwriting cards that should not be auto-updated, the ability to regenerate is not available in the following scenarios:

1. The card is out with a target (in +/-/* status)
In this case, the user should wait for target to return the file before re-generating.
2. The card is complete

In this case, the completed card should not be overwritten.

3. The card is "MANUAL". User has downloaded, fixed and uploaded the file back to the card. [

In this case, the user would want to see their manually updated version as opposed to replacing it with an autogenerated version.



If all cards which are linked to the compilation are in any of the above scenarios, the compilation will NOT regenerate. If only some are in these scenarios, the compilation cards which are not in these scenarios will regenerate, and the others will be left as-is.

If the compilation needs to be regenerated and is in one of the above scenarios, the card(s) will need to be updated so it is not in these scenarios. The steps to update the card(s) are outlined for each scenario, respectively:

1. Edit card so it is no longer in +/-/* status.
2. Update the card so it is no longer in a complete status.
3. Reset to regenerated compilation (available from the EDIT card screen per below image).

The screenshot shows the 'Card List' interface with a table of cards and a detailed 'Processing' form. A red arrow points from the 'Tools' column of the table to the 'Allow compilation to be generated' checkbox in the form. A callout box explains the checkbox's function.

Req...	Tools	Card Name/Auto	Doc Code	Title
<input checked="" type="checkbox"/>		(1) LA Manufacturin	LA	Manufacturing Record Book (MRB) Introduction and Index

Processing
Viewer

Submittal Count: 2

Due to: 19.12.2024

Expected Date

Cover Page / Stamps: Cover page only (no stamp)

Esign

Allow compilation to be generated (and replace manually uploaded file)

Comments: Comments for NEXT NOV CPS submittal

Cancel Save

Note: A file was manually uploaded to this card, vs being autogenerated by DocBoss. This can happen if someone made an edit the document, and re-uploaded, or if the book was built via pdf tool and uploaded. In these cases, we don't want to automatically replace this file with the autogenerated DocBoss version unless we have confirmation. To reset this card to be autofilled by DocBoss, check this box and save. Note that if the document is returned from the customer (and status is not complete), this is not enacted - we leave the card to be autofill. You leave the card to be auto-filled. You would not see this option in that case.