

Testing Cover Pages

09/16/2024 1:39 pm MDT

You can test the cover page for any card.

First navigate to the card history screen. You can do this by clicking the history icon in the tools column of the card list for any specific card. Its nice to open a few cards with different tag lists - ideally a card which has lots of tags to see how the cover page will behave with many tags.

DB Project (5552244) Card List

Standard Query

Card List

ACME Doc Code: - Select Code - Reference: - Select Reference - Level: - Select Level -

Stage: - Select Stage - ACME Status: - Select Status - State: - Select State -

Location: - Select Location - Routing: - Select Routing -

Due to ACME:
 Expected Return to Wolfe PA:

Days since last request: Keyword: ?

? Grid Rows Colors ? How to use auto-generated values for ACME Doc # and Wolfe PA Doc #

Tools	Required	Card Name(Auto)	Doc Code	Title	Level
	<input checked="" type="checkbox"/>	B02_E1099	B02	Vendor Document Register	Order
	<input checked="" type="checkbox"/>	B03_E1099	B03	Fabrication / Production Schedule	Order
	<input checked="" type="checkbox"/>	B06_E1099	B06	Table Of Contents	Order

Click Coveragepage Test in the top right corner, then choose which template you wish to test, and click the generation button. It might take a few seconds, but your cover page will be generated and be available for download.

DB Project (5552244) / Card History
5552244-B02-0001-001 (B02_E1099)

Viewer On View file Compare files

Files Requests to Supplier

File History

Y Entries displayed on cover pages Show Edit Card

View1	Recorded	User	Stage	Status	Wolfe PA Rev #	Tools	Cover Page / Stamps
<input checked="" type="radio"/>	2019-11-19 12:53:55	tunde@docboss.com	IFA	NULL	0		Cover page only (no stamp)
<input type="radio"/>	2019-11-18 23:43:16	tunde@docboss.com	IFA	NULL	1		Cover page only (no stamp)

No more pages Show on Page: 20

1. Select the cover page template

2. Generate the PDF

DB Project (5552244) / Card History
5552244-B02-0001-001 (B02_E1099)

Viewer On View file Compare files

Files Requests to Supplier

Coverpage Test

File History

Entries displayed on cover pages Show

View	Recorded	User	Stage	Status
●	2019-11-19 12:53:55	tunde@docboss.com	IFA	NULL
○	2019-11-18 23:43:16	tunde@docboss.com	IFA	NULL

No more pages Show on Page: 20

View 1 2019-11-19 12:53:55 (latest) Status: NULL Rev: 0

Preview Generated Pages

Generate cover page for this card (preview only):

Default Cover Page (system)

Generate stamp for this card (preview only):

Default Stamp Template (XLS) (system)

Close

For more information on working with Templates please check out our video: [Templates](#)