

# Grid Row Colors (Card List)

09/18/2024 9:13 am MDT

## Default Grid Row Colors

There are two default grid colors that will appear in the Card List in the following situations:

**Red** - If expected return of card is after due date.

The system compares the Due date and Expected Date columns and marks the row red, if the expected date is later than due date.

The system will also color a row red if the Action Due Date is after the Card Due Date.

**Grey** - If cards are included into Merge Set

Details about Grid Rows Colors can be checked by placing the mouse over the "?" Grid Row Colors.

### Card List

Due to ACME:  
 Expected Return to Inter  
Days since last re:  Keyword:

? Grid Rows Colors ? How to use auto-generated values for Doc No. (ACME) and Doc No. (Internal)

Required	Tools	Doc Code T	Title	Due to ACME	Expected Date	Status (Combined)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A01	Document Register		09-29-2020	2+
<input type="checkbox"/>	<input checked="" type="checkbox"/>	B14	Vendor Sub-Orders	01-24-2020	08-25-2020	X-
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D01	Outline Drawings. General Drawings	11-25-2020 <sup>M</sup>	10-28-2020	X,{R}-
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D16	Instrument Data Sheet	01-24-2020		NULL
<input checked="" type="checkbox"/>	<input type="checkbox"/>	D16	Instrument Data Sheet	01-24-2020		NULL
<input checked="" type="checkbox"/>	<input type="checkbox"/>	D27	General Arrangement Drawings	01-24-2020		X
<input type="checkbox"/>	<input checked="" type="checkbox"/>	DWG	General Arrangement Drawings	01-24-2020		X

Show Completed Cards  Show NULL Cards  Hide Unrequired Cards  Hide Merged Cards

## Grid Row Customized Colors

In DocBoss it's also possible to have **customized grid row colors**.

This allows users who are familiar with a specific color pattern to quickly (and visually) identify various document circumstances.

To enable on your system, simply provide requirements to the DocBoss support team, and we will enable the coloring in your instance. Note that the color scheme must be applied to and will be the same across the entire instance. Please provide the colors in [HEX format](#).

**Some color trigger examples:**

Completed Cards

Due to customer within <specific number of days>

Overdue to customer

Out with customer/supplier

Overdue to instance (customer/supplier are late with their return)

Approved but resubmit

Re-Submitted to sub-supplier

Stages

**Note**

There is not a user interface to define these settings. You simply advise support.

You can assign rules to the background color, text color, apply bold or italics, row borders etc (any grid properties).

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