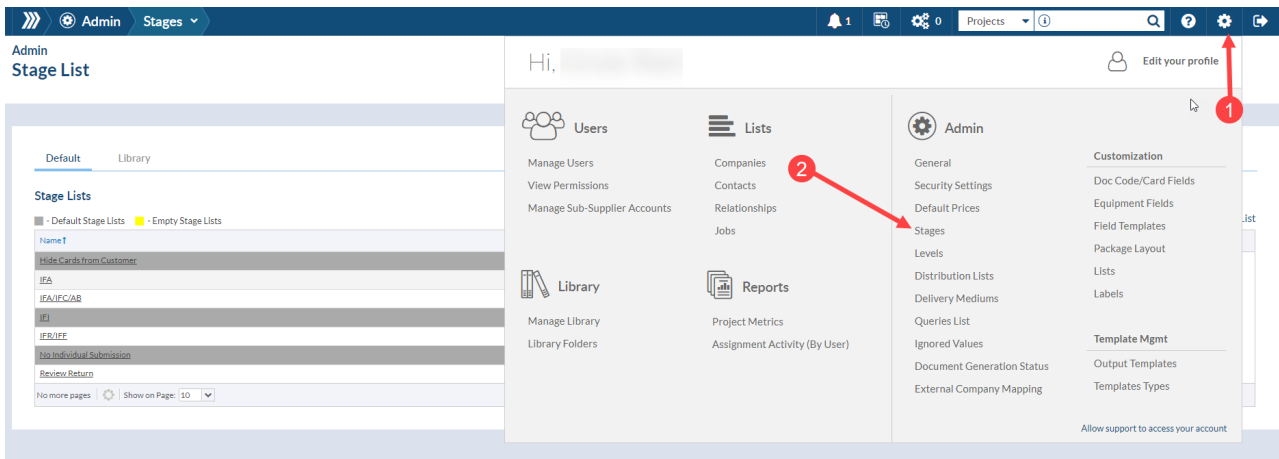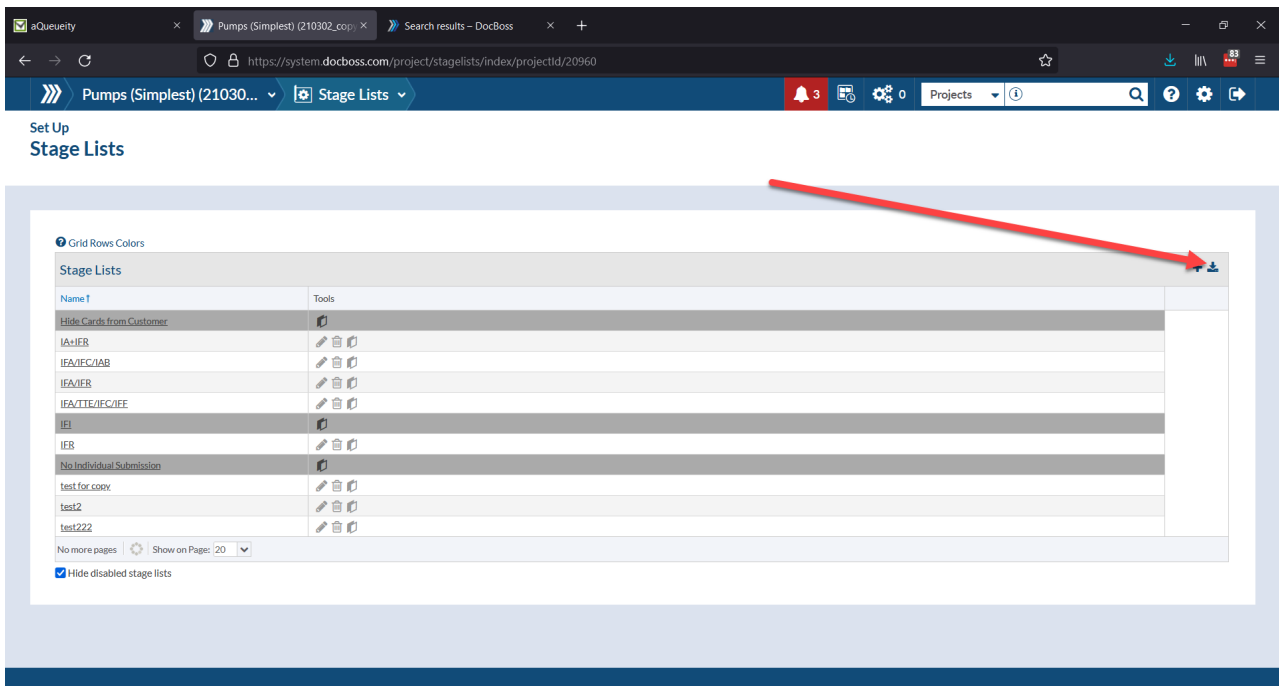# Import Stage List from Admin

07/23/2024 3:16 pm EDT

In order to bring a stage list into any project and have it available for any future projects, it must be created at the Admin level.

If you create a stage list in the admin area AFTER you created your project, you can "import it" into your existing projects.

Stage lists do copy from project to project only if you use the "Copy Project" function in the Main screen.

Copy Project

Project Name *   Pumps (Simplest)
Sales Order *   210302_copy1_copy
Package Number
PO Number *   1234
PO Rev Number *   0
Project Description

☐ Copy units, default levels and stage lists

Cancel   Copy