

# Templates used on Compilations (and Layout Impacts)

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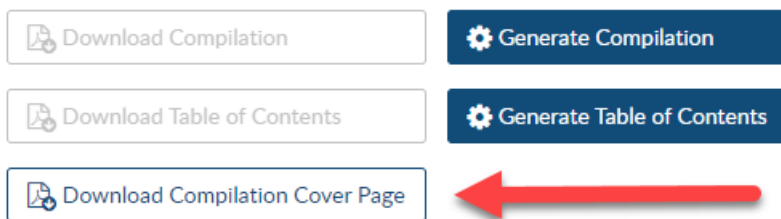
There are five different templates used in compilations. Users can upload / update templates in the [template management](#) area of the instance menu.

Available templates include the following:

Templates	
Compilation Cover Page:	Default Compilation Cover Page (system) ▼
Table of Contents:*	Compilation Table of Contents Template (system) ▼
Section Title Page:*	Compilation Section Title Page (system) ▼
Doc Code Title Page:*	Compilation Doc Code Title Page (system) ▼
Sub-Package Title Page:	Compilation Sub-Package Title Page (system) ▼

## Compilation Cover Page

The compilation cover page can be downloaded as a separate document or be included as the first page of the compilation. For customers who are still working with hard copy's, the compilation cover page is typically inserted into the clear plastic cover on the front flap of a three hole binder.



A screenshot of the 'Document Codes and Sections' interface. The top navigation bar shows 'Compilation Cover Page' selected. Below is a table of document sections. A red arrow points to the 'Compilation Cover Page' row in the table.

Name	Type	Tools
Table of Contents	TOC	[Icons]
1 Purchase Order	Section	[Icons]
2 Data Sheets	Section	[Icons]
2.1 DS Data Sheets (Tag (TEI))	Doc Code	[Icons]
3 Engineering	Section	[Icons]
3.1 AA Document Schedule (Order)	Doc Code	[Icons]
4 Drawings	Section	[Icons]
4.1 AC General Arrangement Drawings (Tag (TEI))	Doc Code	[Icons]
5 Quality	Section	[Icons]
5.1 CD Material Test Certificates (Tag (TEI))	Doc Code	[Icons]
5.2 DB NDT Records (Item Model (TEI))	Doc Code	[Icons]

## Table of Contents

The table of contents (TOC) is always included in the compilation. Depending on the template you select, there are various settings under Table of Contents and Bookmarks sections options which control many options related to the layout of the table of contents.

For detailed information on each of these options please read our article: [Table of Contents](#)

## Section Title Page

Section title pages are inserted into the compilations when a section has been added to the layout. There are 2 default options - either just the section name, or the section name and a full list of the sub-hierarchy (sub sections and doc codes contained in the section). Excel based Section Title Pages are now supported in DocBoss, making section title pages customizable.

## Managing sections

You may want to disable the creation of section title pages. That is done from the layout, with the icons next to the section names.

Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 Engineering	Section		
1.1 AA Document Schedule (Order)	Doc Code		
1.2 DS Data Sheets (Tag (TE))	Doc Code		

## Doc Code Title Page

Doc codes are treated as a section for the purposes of the table of contents. Excel based Doc Code Title Pages are now supported in DocBoss making the section title pages customizable.

### Index of MRB

1 Engineering .....	3
1.1 AA - Document Schedule .....	4
1.1.1 1234 .....	5
1.2 DS - Data Sheet .....	7
1.2.1 LT-101 .....	8
1.2.2 LT-102 .....	10
1.2.3 LT-103 .....	12


To disable the title page for individual doc codes, click on the icon next to the doc code.

Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 Engineering	Section		
1.1 AA Document Schedule (Order)	Doc Code		
1.2 DS Data Sheet (Tag (TE))	Doc Code		

To disable title pages for all doc codes, set the **Doc Code Title Page** option to **No Template**.

**Templates**

Compilation Cover Page:	Default Compilation Cover Page (system)	▼
Table of Contents:*	Compilation Table of Contents Template (system)	▼
Section Title Page:*	Compilation Section Title Page (system)	▼
<b>Doc Code Title Page:*</b>	No Template	▼
Sub-Package Title Page:	Compilation Sub-Package Title Page (system)	▼



For information regarding sorting options in compilations, see our article [here](#).

# Sub-Package Title Pages

Excel based Sub-Package Title Pages are now supported in DocBoss. Once you make your "Create Sub-Packages by:" selection, the template option will appear.

**Compilation Sub-Packages**

Create Sub-Packages by:  ▼

Create separate sub-package for order level docs

If a section does not contain any cards, hide the section

If doc code does not contain any cards, hide that doc code

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**Templates**

Compilation Cover Page:	Default Compilation Cover Page (system)	▼
Table of Contents:*	Compilation Table of Contents Template (system)	▼
Section Title Page:*	Compilation Section Title Page (system)	▼
Doc Code Title Page:*	Compilation Doc Code Title Page (system)	▼
<b>Sub-Package Title Page:</b>	Compilation Sub-Package Title Page (system)	▼