

# Ignored Values

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If a user uploads an equipment list that includes placeholder values in the **Tag** field (NA, N/A, etc.), they can add these values under **Admin > Other Lists > Ignored Values** to hide the placeholder values from document tag lists.

The screenshot shows the 'Admin > Other Lists > Ignored Values' configuration page. The page has a dark blue header with navigation icons and a search bar. Below the header, the main content area is divided into three sections: 'Users', 'Lists', and 'Admin'. The 'Ignored Values' section is highlighted with a red circle '2'. It contains a table with two columns: 'Value' and 'Tools'. The table has two rows: 'N/A' and 'NA'. The 'Tools' column contains delete icons. Below the table, there are options for 'No more pages' and 'Show on Page: 10'. The 'Admin' section on the right has a red circle '1' next to the 'Other Lists' link. The 'Customization' section includes 'Project (Main) Fields', 'Doc Code/Card Fields', 'Equipment Fields', 'Custom Lists (for fields)', 'Project Templates', and 'Labels'. The 'Template Mgmt' section includes 'Output Templates'. At the bottom right, there is a link for 'Allow support to access your account'.

As many values as required can be added to the list.

- Select **Add Ignored Value** from the top right of the grid to add a new value.
- To delete an existing value, select the delete icon under the **Tools** column.

Any items added to **Ignored Values** apply to all projects in the instance, so ensure that only true placeholder type values are listed here.