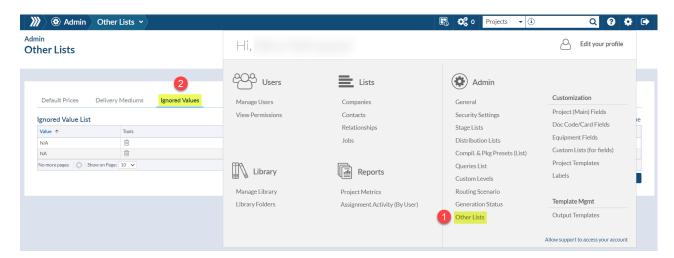# Ignored Values

09/16/2024 1:18 pm MDT

If a user uploads an equipment list that includes placeholder values in the **Tag** field (NA, N/A, etc.), they can add these values under **Admin** > **Other Lists** > **Ignored Values** to hide the placeholder values from document tag lists.

As many values as required can be added to the list.
- Select **Add Ignored Value** from the top right of the grid to add a new value.
- To delete an existing value, select the delete icon under the **Tools** column.

Any items added to **Ignored Values** apply to all projects in the instance, so ensure that only true placeholder type values are listed here.