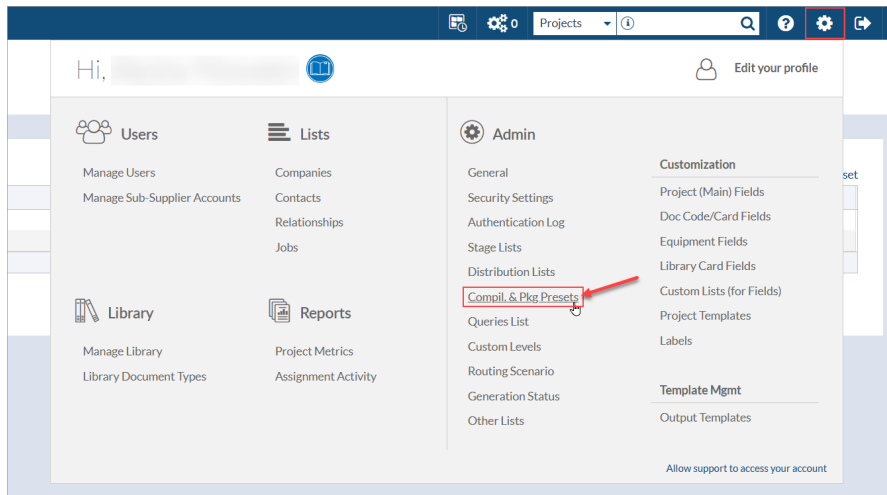


Compilation/Package Layout Presets

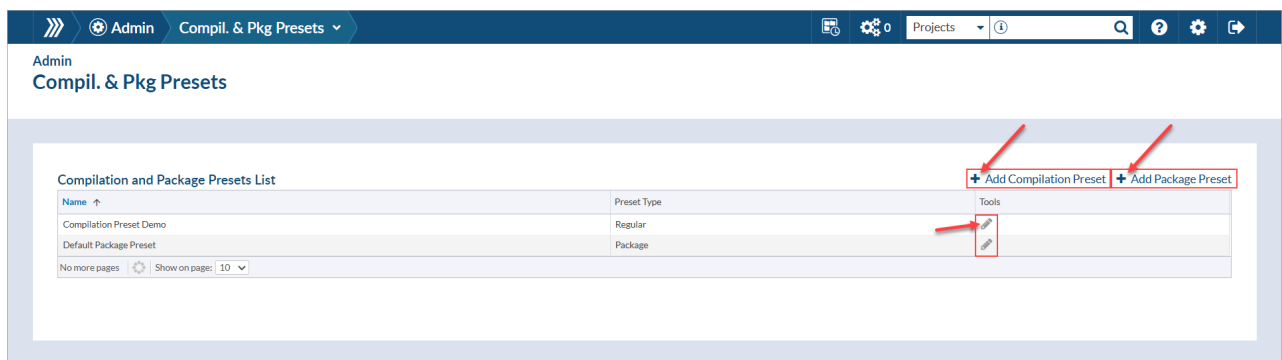
09/04/2025 11:28 am MDT

To reduce manual work, a default compilation layout can be set up and used on any/all projects.

To set the default layout for compilations, navigate to **System Menu > Admin > Compil. & Pkg Presets**.



To add a new compilation or package preset, click the plus button above the grid. Pre-existing presets can also be adjusted by clicking the pencil icon under "Tools."



Modifications made to a pre-existing preset (at the admin level) will be applied to any compilations/packages created on **future** projects using the preset. To adjust the presets for existing projects, see instructions [below](#).

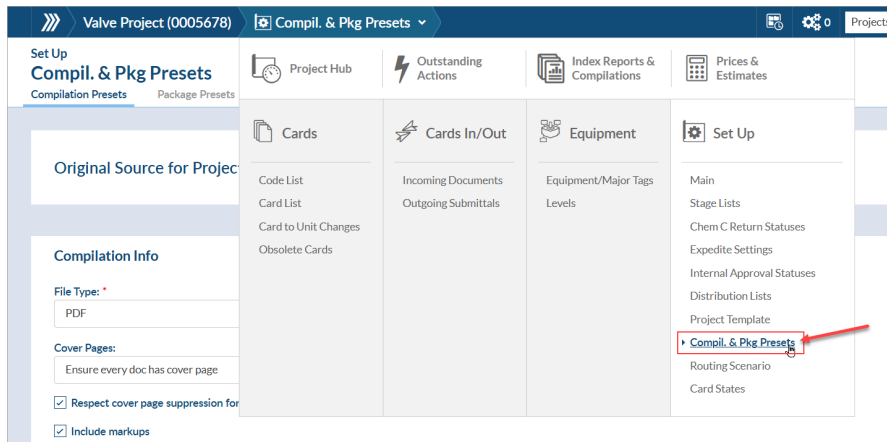
Whether creating a new preset or updating a pre-existing preset, configure the options in each section as needed:

- Compilation Info
- Compilation Sub-Packages
- CD Copy
- Pagination
- Table of Contents and Bookmarks Sections Options
- Compilation Structure Options
- Templates

For an overview of the available options in each section, see this article: [Overview of Compilation Options](#)

Edit Presets on Existing Projects

Modifications can be made to the compilation/package presets directly on a project, and changes will only apply to the one project. To make changes, navigate to **Project Menu > Set Up > Compil. & Pkg Presets**.



When the preset is updated, the system will ask whether or not to overwrite the master preset (at admin) with the changes. If the changes are **not** applied to the master preset, a notice will appear identifying that the project preset is "out-of-sync" with the the master preset.

