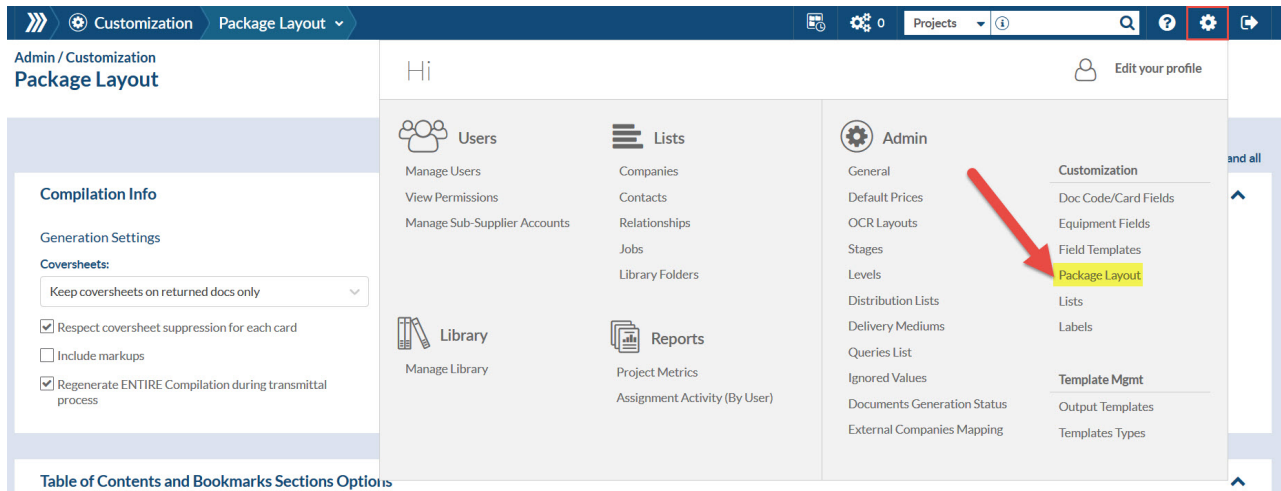


Packages Layout

09/16/2024 1:40 pm MDT

In DocBoss now it is possible to set a default “Packages Layout” that can be used in all projects.

To set the default layout for packages navigate to Settings > Customization > Package Layout



Quick General Settings

Compilation Info:

Compilation Info

Generation Settings

Cover Pages: No Cover Pages

Include markups

Regenerate ENTIRE Compilation during submittal process

CD Copy

CD Copies Number: 0

CD Required

Pagination

Page Number Position: No Numbering

Page Number Pattern: <PageNumber>

Select if cover pages are required and page number position.

Note that usually it's not necessary to add cover pages to each document from inside the package because these documents don't need to be submitted separately. But options for adding cover pages are available if it's needed.

Table of Contents and Bookmarks Sections Options:

Table of Contents and Bookmarks Sections Options

TOC Level: *

3

Depth of Bookmarking:

Max level for TOC numbering:

0

Suffix for NON-PDF files:

* [Not a PDF doc]

Suppress Cards in TOC

TOC page numbering

TOC/Bookmarks pattern for cards: *

Project Name PO Number Job Doc Code Doc Ref Doc Name Title Status Customer Doc #

Primary Doc Rev Secondary Doc Rev Wolfe PA Doc # EU Doc # TagList Customer Line # List

Wolfe PA Line # List Other Data1 Other Data2 Other Data3 Other Data4 Other Data5 Other Data6

<DocName>

TOC/Bookmarks pattern for doc code: *

Doc Code Doc Name

<DocCode> - <DocName>

TOC Level – is the depth of sections displayed in your TOC

Depth of Bookmarking – is the depth of bookmarking that will be set on your TOC

Max level for TOC numbering – is the depth of numbering to be displayed on the TOC

TOC Bookmark pattern – use this variables to build the name of the bookmarks and levels

If you wish to know more about the Table of Contents please check our article: [Table of Contents](#)

Compilation Structure Options:

Compilation Structure Options

General Settings

Suppress documents

Show N/A Doc Codes

Show included Doc Codes

Suppress secondary cards

Append list of secondary codes to primary cards

Show Not Applicable on Doc Code Title Page if no cards for a code

Disable title page for Doc Code

Hide Doc Code from TOC/Bookmarks List

Sort documents inside section

By pattern value

Choose fields for sorting

Mark applicable general settings and select how to sort documents inside each section.

Templates:

Templates

Compilation Cover Page:
Default Compilation Cover Page (system)

Table of Contents: *
Compilation Table of Contents Template (system)

Section Title Page: *
Compilation Section Title Page (system)

Doc Code Title Page: *
Compilation Doc Code Title Page (system)

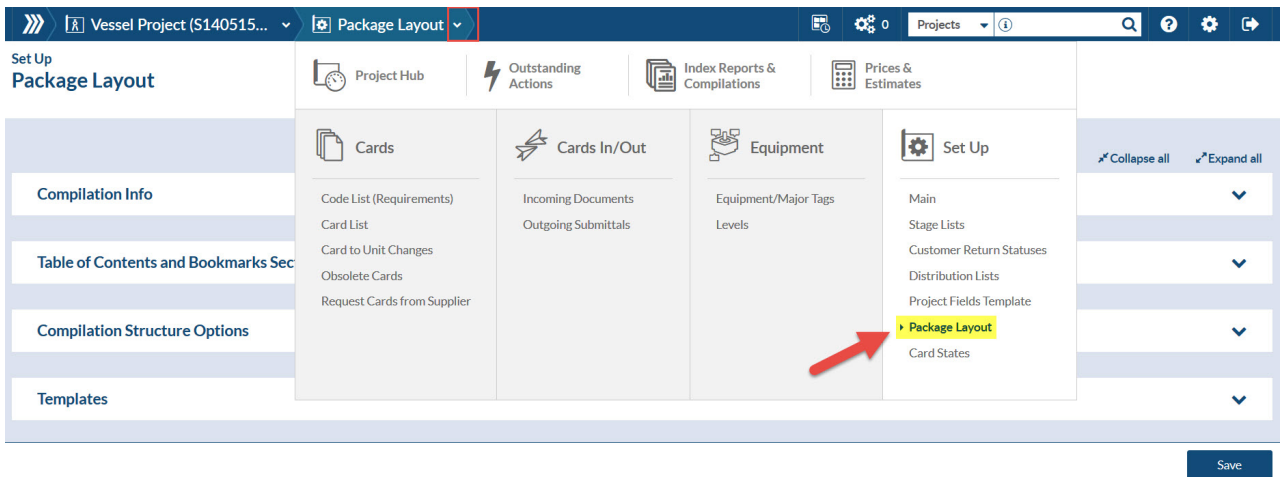
Select here the applicable Templates for cover pages and TOC.

If default “Packages Layout” is updated, existing project/compilation layouts will not be modified, but new projects will be created with new changes.

How to edit Packages Layout on a Project

Changes on a Package Layout of only one project can be done on the project

Navigate to Project Menu > Packages Layout



When project layout is updated:

- System will ask to overwrite default Package Layout

- And if there are package compilations in project which are in sync with the layout - system will ask to apply updates to the compilations

