## Doc No. Pass-Through

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## **Your Document Numbers**

It is standard practice to assign a number to every document you are managing. These numbers can be autogenerated in DocBoss, so the structure/convention is common across all documents on your project.

If your engineering team is using their own numbering system (for drawing typically), you (document control) would generally override the auto-generated number so the meta data matches the number shown on the drawing itself.

In variables, we refer to these as supplier\_numbers.

# Keep Your Number AND Sub-Supplier Number

While most files received from sub-suppliers do not have document numbers shown inside the document, it is not always the case. Specifically in the case of drawings, the sub-supplier may have a unique number for the drawing.

While you normally track the sub-supplier number in your card list (in the sub-supplier document number field), you generally report to the customer using your own number - just for consistency/expediency sake.

IF your customer demands that you USE the sub-supplier number, YOU DO NOT NEED TO CHANGE YOUR PROCESS. Simply enable the **Doc Number Pass Through (Supplier)** for the code (or the specific card).

#### When enabled:

IF you enter a sub-supplier number, DocBoss will use it INSTEAD OF YOUR NUMBER on outputs. Don't be mistaken - you still have your own number, but your customer will only see the value entered in the sub-supplier document number field for the card.

You keep using all the variables for your number (supplier\_number), but DocBoss will just populate the field with the sub-supplier number if this feature is enabled for the code.

### How to display the column on the card list

