

Secondary Codes

09/16/2024 1:20 pm MDT

Secondary Doc Codes can only be added to Manually created Cards. **Secondary codes cannot be added to auto-generated cards.**

When creating a manual card, the secondary code(s) can be chosen in the "Create a New Manual Card" screen, as shown below.

The screenshot displays two side-by-side panels. The left panel, titled 'New Card Linked To Equipment Units', shows a workflow with two steps: 'Step 1: Add New Units to Card' and 'Step 2: Review Selected Units'. The right panel, titled 'Create a New Manual Card', contains several sections: 'Link Manual Card to:' with a message 'This card has no equipment units'; 'General' with dropdowns for 'Primary Code', 'Secondary Codes' (highlighted with a red arrow), and 'Equipment Number'; 'Document Info' with a dropdown for 'Document Sub-Supplier Override' and a text field for 'Document Title'; and 'Document Card Numbers' with checkboxes for 'Is Drawing' and 'Use Auto Generated Value', and text fields for 'Doc No. (Kirstl)', 'Doc No. (Wolfe)', 'Rev # (Demo)', 'Doc No. (Sub-Supplier)', and 'Doc No. (End User)'. At the bottom of each panel are 'Cancel' and 'Save' buttons.

For more information regarding Manual Cards see our articles:

[Enable Manual Cards](#)

[Create Manual Cards \(individual\)](#)

[Create Manual Cards \(bulk load\)](#)