Why is my user not appearing in the default user list?

It is likely a permission issue if affiliates are enabled on your project.

If a user has been added to DocBoss but is not available to select in a project's **Default Users/Lists** settings (under the "**Main**" tab of the **Project Configuration** page (Project Menu > Set Up > Project Configuration), the user will need to be given access to the affiliate the project belongs to in order to be selected.

To update this, follow the instructions to Enable Affiliate Permissions for a User.