

# Table of Contents - Examples

04/16/2025 2:39 pm MDT

This article includes examples of the table of contents layout with different depth values and structure options.

## Example 1

### Table of Contents and Bookmarks sections options

Table of Contents and Bookmarks sections options

Depth of TOC:\*

3

Depth of TOC numbering:

3

Hide first level TOC numbers

☐

Depth of Bookmarking:

Start of TOC numbering:\*

1

Need some help?

Bookmark pattern for cover page entry:\*

<Title>

Bookmark pattern for TOC entry:\*

Table of Contents

TOC/Bookmark pattern for cards:\*

<DocNoWolfePA> - <Title>

Suffix when files cannot be embedded in databook PDF:

\* [cannot be embedded in PDF]

☐ Append secondary codes (if they exist) to each card with suffix:

(Includes <SecondaryCodeList>

☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

(Included in <PrimaryDocCode>

☐ Suppress cards in TOC

☒ Show page numbers on the TOC

- Depth of TOC: 3
- Depth of TOC numbering: 3
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title






















### Structure

Document Codes and Sections

+ Index

+ Section

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page	 	
Table of Contents	TOC		
1 General Documents	Section	  	
1.1 A01 Document Register	Doc Code	  	
1.2 B14 Vendor Sub-Orders	Doc Code	  	
2 Engineering Documents	Section	  	
2.1 B01 General Arrangement Drawings	Doc Code	  	
2.2 C02 Sizing Calculations (Tag(TE))	Doc Code	  	

- Includes Sections and Doc Codes

### Result

1	General Documents .....	3
1.1	A01 - Document Register .....	4
1.1.1	4531TD-5-A00-0001 - Document Register .....	5
1.2	B14 - Vendor Sub-Orders .....	7
1.2.1	4531TD-5-A00-0001 - Vendor Sub-Orders .....	8
2	Engineering Documents .....	10
2.1	B01 - General Arrangement Drawings .....	12
2.1.1	4531TD-5-D00-0001 - General Arrangement Drawings .....	12
2.1.2	4531TD-5-D00-0002 - General Arrangement Drawings .....	14
2.1.3	4531TD-5-D00-0003 - General Arrangement Drawings .....	14
2.2	C02 - Sizing Calculations (Tag(TE)) .....	19
2.2.1	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE)) .....	19
2.2.2	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE)) .....	21
2.2.3	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE)) .....	23
2.2.4	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE)) .....	25
2.2.5	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE)) .....	27
2.2.6	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE)) .....	29
2.2.7	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE)) .....	31
2.2.8	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE)) .....	33
2.2.9	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE)) .....	35
2.2.10	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE)) .....	37
2.2.11	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE)) .....	39
2.2.12	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE)) .....	41
2.2.13	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE)) .....	43
2.2.14	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE)) .....	45

- First depth level: Section
- Second depth level: Doc Codes
- Third depth level: Cards

## Example 2

### Table of Contents and Bookmarks sections options

#### Table of Contents and Bookmarks sections options

Depth of TOC:\*  Depth of Bookmarking:

Depth of TOC numbering:  Start of TOC numbering:\*

Hide first level TOC numbers ☐

Need some help?

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

☐ Append secondary codes (if they exist) to each card with suffix:

☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

☐ Suppress cards in TOC























☒ Show page numbers on the TOC

- Depth of TOC: 2
- Depth of TOC numbering: 2
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

### Structure

## Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page	 	
Table of Contents	TOC	 	
1 General Documents	Section	  	
1.1 A01 Document Register	Doc Code	  	
1.2 B14 Vendor Sub-Orders	Doc Code	  	
2 Engineering Documents	Section	  	
2.1 B01 General Arrangement Drawings	Doc Code	  	
2.2 C02 Sizing Calculations (Tag(TE))	Doc Code	  	

- Includes Sections and Doc Codes

## Result

Index of Manufacturing Record Book		
1 General Documents		3
1.1 A01 - Document Register		4
1.2 B14 - Vendor Sub-Orders		7
2 Engineering Documents		10
2.1 B01 - General Arrangement Drawings		11
2.2 C02 - Sizing Calculations (Tag(TE))		18

- First depth level: Section
- Second depth level: Doc Codes

## Example 3

### Table of Contents and Bookmarks sections options

#### Table of Contents and Bookmarks sections options

Depth of TOC:\*

Depth of TOC numbering:

☐ Hide first level TOC numbers

Depth of Bookmarking:

Start of TOC numbering:\*

[Need some help?](#)

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

☐ Append secondary codes (if they exist) to each card with suffix:

☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

☐ Suppress cards in TOC

☒ Show page numbers on the TOC

- Depth of TOC: 2
- Depth of TOC numbering: 2

- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

Structure

Document Codes and Sections

+ Index

+ Section

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 General Documents	Section		
1.1 A01 Document Register	Doc Code		
1.2 B14 Vendor Sub-Orders	Doc Code		
2 Engineering Documents	Section		
2.1 B01 General Arrangement Drawings	Doc Code		
2.2 C02 Sizing Calculations (Tag(TE))	Doc Code		

Doc codes can be hidden by clicking on these icons until they are both grey instead of blue

- Includes Sections and Doc Codes are hidden

Result

Index of Manufacturing Record Book

1 General Documents	3
1.1 4531TD-5-A00-0001 - Document Register	4
1.2 4531TD-5-A00-0001 - Vendor Sub-Orders	6
2 Engineering Documents	8
2.1 4531TD-5-A00-0001 - Sizing Calculations (Tag(TE))	9
2.2 4531TD-5-A00-0002 - Sizing Calculations (Tag(TE))	11
2.3 4531TD-5-A00-0003 - Sizing Calculations (Tag(TE))	13
2.4 4531TD-5-A00-0004 - Sizing Calculations (Tag(TE))	15
2.5 4531TD-5-A00-0005 - Sizing Calculations (Tag(TE))	17
2.6 4531TD-5-A00-0006 - Sizing Calculations (Tag(TE))	19
2.7 4531TD-5-A00-0007 - Sizing Calculations (Tag(TE))	21
2.8 4531TD-5-A00-0008 - Sizing Calculations (Tag(TE))	23
2.9 4531TD-5-A00-0009 - Sizing Calculations (Tag(TE))	25
2.10 4531TD-5-A00-0010 - Sizing Calculations (Tag(TE))	27
2.11 4531TD-5-A00-0011 - Sizing Calculations (Tag(TE))	29
2.12 4531TD-5-A00-0012 - Sizing Calculations (Tag(TE))	31
2.13 4531TD-5-A00-0013 - Sizing Calculations (Tag(TE))	33
2.14 4531TD-5-A00-0014 - Sizing Calculations (Tag(TE))	35
2.15 4531TD-5-D00-0001 - General Arrangement Drawings	37
2.16 4531TD-5-D00-0002 - General Arrangement Drawings	39
2.17 4531TD-5-D00-0003 - General Arrangement Drawings	41

First depth level Section

If doc codes are hidden, the second depth level it is Card

- First depth level: Section
- Second depth level: Cards

Example 4

Table of Contents and Bookmarks sections options

## Table of Contents and Bookmarks sections options

Depth of TOC:*	<input type="text" value="2"/>	Depth of Bookmarking:	<input type="text" value=""/>
Depth of TOC numbering:	<input type="text" value="2"/>	Start of TOC numbering:*	<input type="text" value="1"/>
Hide first level TOC numbers	<input type="checkbox"/>		

[Need some help?](#)

Bookmark pattern for cover page entry:*	<input type="text" value="&lt;Title&gt;"/>
Bookmark pattern for TOC entry:*	<input type="text" value="Table of Contents"/>
TOC/Bookmark pattern for cards:*	<input type="text" value="&lt;DocNoWolfePA&gt; - &lt;Title&gt;"/>

Suffix when files cannot be embedded in databook PDF:

☐ Append secondary codes (if they exist) to each card with suffix:

☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

☐ Suppress cards in TOC

☒ Show page numbers on the TOC






- Depth of TOC: 2
- Depth of TOC numbering: 2
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

## Structure

### Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple

No sections and doc codes are enabled

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page	 	
Table of Contents	TOC		
1 A01 Document Register	Doc Code	   	
2 B01 General Arrangement Drawings	Doc Code	   	
3 B14 Vendor Sub-Orders	Doc Code	   	
4 C02 Sizing Calculations (Tag(TE))	Doc Code	   	

- Includes only Doc Codes

## Result

## Index of Manufacturing Record Book

1 A01 - Document Register		
1.1 4531TD-5-A00-0001 - Document Register		4
2 B01 - General Arrangement Drawings		6
2.1 4531TD-5-D00-0001 - General Arrangement Drawings		7
2.2 4531TD-5-D00-0002 - General Arrangement Drawings		9
2.3 4531TD-5-D00-0003 - General Arrangement Drawings		11
3 B14 - Vendor Sub-Orders		13
3.1 4531TD-5-A00-0001 - Vendor Sub-Orders		14
4 C02 - Sizing Calculations (Tag(TE))		16
4.1 4531TD-5-A00-0001 - Sizing Calculations (Tag(TE))		17
4.2 4531TD-5-A00-0002 - Sizing Calculations (Tag(TE))		19
4.3 4531TD-5-A00-0003 - Sizing Calculations (Tag(TE))		21
4.4 4531TD-5-A00-0004 - Sizing Calculations (Tag(TE))		23
4.5 4531TD-5-A00-0005 - Sizing Calculations (Tag(TE))		25
4.6 4531TD-5-A00-0006 - Sizing Calculations (Tag(TE))		27
4.7 4531TD-5-A00-0007 - Sizing Calculations (Tag(TE))		29
4.8 4531TD-5-A00-0008 - Sizing Calculations (Tag(TE))		31
4.9 4531TD-5-A00-0009 - Sizing Calculations (Tag(TE))		33
4.10 4531TD-5-A00-0010 - Sizing Calculations (Tag(TE))		35
4.11 4531TD-5-A00-0011 - Sizing Calculations (Tag(TE))		37
4.12 4531TD-5-A00-0012 - Sizing Calculations (Tag(TE))		39
4.13 4531TD-5-A00-0013 - Sizing Calculations (Tag(TE))		41
4.14 4531TD-5-A00-0014 - Sizing Calculations (Tag(TE))		43

- First depth level: Doc Codes
- Second depth level: Cards

## Example 5

### Table of Contents and Bookmarks sections options

#### Table of Contents and Bookmarks sections options

Depth of TOC:\*

Depth of TOC numbering:

☐ Hide first level TOC numbers

Depth of Bookmarking:

Start of TOC numbering:\*

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

☐ Append secondary codes (if they exist) to each card with suffix:

☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

☐ Suppress cards in TOC

☒ Show page numbers on the TOC


















- Depth of TOC: 1
- Depth of TOC numbering: 1
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

### Structure

## Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple

No sections and doc codes are enabled

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page	 	
Table of Contents	TOC		
1 A01 Document Register	Doc Code	   	
2 B01 General Arrangement Drawings	Doc Code	   	
3 B14 Vendor Sub-Orders	Doc Code	   	
4 C02 Sizing Calculations (Tag(TE))	Doc Code	   	

- Includes only Doc Codes

## Result

### Index of Manufacturing Record Book

1 A01 - Document Register

First and only depth level it is Doc Code

1 A01 - Document Register	
2 B01 - General Arrangement Drawings	6
3 B14 - Vendor Sub-Orders	13
4 C02 - Sizing Calculations (Tag(TE))	16

- First and only depth level: Doc Code

## Example 6

### Table of Contents and Bookmarks sections options

Table of Contents and Bookmarks sections options

Depth of TOC:\*  Depth of Bookmarking:

Depth of TOC numbering:  Start of TOC numbering:\*

Hide first level TOC numbers ☐

Need some help?

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

☐ Append secondary codes (if they exist) to each card with suffix: 

☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix: 

☐ Suppress cards in TOC

☒ Show page numbers on the TOC

- Depth of TOC: 1
- Depth of TOC numbering: 1
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title



## Structure

### Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents			
1 A01 Document Register	Doc Code		
2 B01 General Arrangement Drawings	Doc Code		
3 B14 Vendor Sub-Orders	Doc Code		
4 C02 Sizing Calculations (Tag(TE))	Doc Code		

Doc code hidden

- Doc Codes are hidden

## Result

### Index of Manufacturing Record Book

1	4531TD-5-A00-0001 - Document Register	3
2	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE))	5
3	4531TD-5-A00-0001 - Vendor Sub-Orders	7
4	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE))	9
5	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE))	11
6	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE))	13
7	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE))	15
8	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE))	17
9	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE))	19
10	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE))	21
11	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE))	23
12	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE))	25
13	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE))	27
14	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE))	29
15	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE))	31
16	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE))	33
17	4531TD-5-D00-0001 - General Arrangement Drawings	35
18	4531TD-5-D00-0002 - General Arrangement Drawings	37
19	4531TD-5-D00-0003 - General Arrangement Drawings	39

If doc codes are hidden, the first and only depth level it is Card

- First and only depth level: Cards

## TOC/Bookmark pattern for cards

This pattern will define the general output for cards



## Table of Contents and Bookmarks sections options

Depth of TOC:\*  Depth of Bookmarking:   
 Depth of TOC numbering:  Start of TOC numbering:\*   
 Hide first level TOC numbers ☐

Bookmark pattern for cover page entry:\*   
 Bookmark pattern for TOC entry:\*   
 TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:   
☐ Append secondary codes (if they exist) to each card with suffix:   
☐ If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix:   
☐ Suppress cards in TOC  
☒ Show page numbers on the TOC

Define the  
general pattern  
for cards

But inside the structure, the general pattern can be edited for specific cards

**Edit Doc Code** [Need some help?](#)

Put inside another section?\*

TOC/Bookmark pattern\*

**Card Name(Auto)** **Doc Code** **Doc No. (ACME)**  
 Doc No. (End User) Doc No. (Sub-Supplier)  
 Doc No. (Wolfe PA) Item/Model List Job Language  
 Line No. List (ACME) Line No. List (Wolfe PA)  
 Master Line Number List Other Data1 Other Data2  
 Other Data3 Other Data4 Other Data5 Other Data6  
 PO Number Product Group List Product Type List  
 Project Name Reference Serial Number List Shipment List  
 Status Sub-Supplier List Sub-Supplier Short List Tag No. List  
 Title Wolfe PA Rev #

\* available variables

**1**

**Edit Doc Code** [Need some help?](#)

Put inside another section?\*

TOC/Bookmark pattern\*

**Card Name(Auto)** **Doc Code** **Doc No. (ACME)**  
 Doc No. (End User) Doc No. (Sub-Supplier)  
 Doc No. (Wolfe PA) Item/Model List Job Language  
 Line No. List (ACME) Line No. List (Wolfe PA)  
 Master Line Number List Other Data1 Other Data2  
 Other Data3 Other Data4 Other Data5 Other Data6  
 PO Number Product Group List Product Type List  
 Project Name Reference Serial Number List Shipment List  
 Status Sub-Supplier List Sub-Supplier Short List Tag No. List  
 Title Wolfe PA Rev #

\* available variables

**2**

**1**

**Result**

Index of Manufacturing Record Book

1	4531TD-5-A00-0001 - Document Register .....	3
2	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE)) - Tag1 - 12345 .....	5
3	4531TD-5-A00-0001 - Vendor Sub-Orders .....	7
4	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE)) - Tag2 - 12345 .....	9
5	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE)) - Tag3 - 12345 .....	11
6	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE)) - Tag4 - 12345 .....	13
7	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE)) - Tag5 - 12345 .....	15
8	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE)) - Tag6 - 12345 .....	17
9	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE)) - Tag7 - 12345 .....	
10	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE)) - Tag8 - 12345 .....	
11	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE)) - Tag9 - 12345 .....	
12	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE)) - Tag10 - 12345 .....	
13	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE)) - Tag11 - 12345 .....	
14	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE)) - Tag12 - 12345 .....	
15	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE)) - Tag13 - 12345 .....	31
16	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE)) - Tag15 - 12345 .....	33
17	4531TD-5-D00-0001 - General Arrangement Drawings - Needle Steel Valve .....	35
18	4531TD-5-D00-0002 - General Arrangement Drawings - Globe Steel Valve .....	37
19	4531TD-5-D00-0003 - General Arrangement Drawings - Butterfly Valve .....	39

New card  
pattern will be  
added to the  
selected cards

- New card pattern will be added to the selected cards