

# Table of Contents Layout Examples

09/16/2024 1:51 pm MDT

This article includes examples of the table of contents layout with different depth values and structure options.

## Example 1

### Table of Contents and Bookmarks sections options

#### Table of Contents and Bookmarks sections options

Depth of TOC:\*       Depth of Bookmarking:

Depth of TOC numbering:       Start of TOC numbering:\*

Hide first level TOC numbers

[Need some help?](#)

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

Append secondary codes (if they exist) to each card with suffix:

If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix:

Suppress cards in TOC




























Show page numbers on the TOC

- Depth of TOC: 3
- Depth of TOC numbering: 3
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

## Structure

Document Codes and Sections + Index + Section

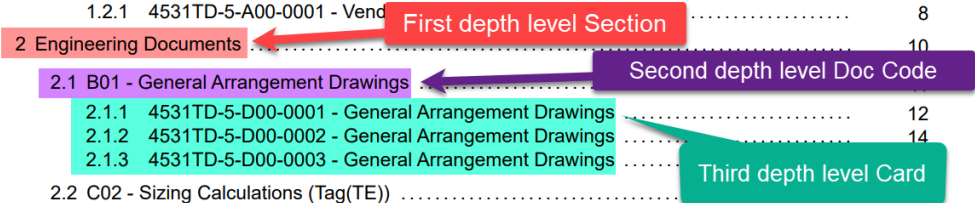
\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page	 	
Table of Contents	TOC		
1 General Documents	Section	   	
1.1 A01 Document Register	Doc Code	   	
1.2 B14 Vendor Sub-Orders	Doc Code	   	
2 Engineering Documents	Section	   	
2.1 B01 General Arrangement Drawings	Doc Code	   	
2.2 C02 Sizing Calculations (Tag(TE))	Doc Code	   	

- Includes Sections and Doc Codes

## Result

1	General Documents .....	3
1.1	A01 - Document Register .....	4
1.1.1	4531TD-5-A00-0001 - Document Register .....	5
1.2	B14 - Vendor Sub-Orders .....	7
1.2.1	4531TD-5-A00-0001 - Vend .....	8
2	Engineering Documents .....	10
2.1	B01 - General Arrangement Drawings .....	10
2.1.1	4531TD-5-D00-0001 - General Arrangement Drawings .....	12
2.1.2	4531TD-5-D00-0002 - General Arrangement Drawings .....	14
2.1.3	4531TD-5-D00-0003 - General Arrangement Drawings .....	14
2.2	C02 - Sizing Calculations (Tag(TE)) .....	19
2.2.1	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE)) .....	19
2.2.2	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE)) .....	21
2.2.3	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE)) .....	23
2.2.4	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE)) .....	25
2.2.5	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE)) .....	27
2.2.6	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE)) .....	29
2.2.7	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE)) .....	31
2.2.8	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE)) .....	33
2.2.9	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE)) .....	35
2.2.10	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE)) .....	37
2.2.11	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE)) .....	39
2.2.12	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE)) .....	41
2.2.13	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE)) .....	43
2.2.14	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE)) .....	45



- First depth level: Section
- Second depth level: Doc Codes
- Third depth level: Cards

## Example 2

### Table of Contents and Bookmarks sections options

**Table of Contents and Bookmarks sections options**

---

Depth of TOC:\*       Depth of Bookmarking:

Depth of TOC numbering:       Start of TOC numbering:\*

Hide first level TOC numbers

[Need some help?](#)

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

Append secondary codes (if they exist) to each card with suffix:

If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

Suppress cards in TOC

Show page numbers on the TOC

- Depth of TOC: 2
- Depth of TOC numbering: 2
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

## Structure

## Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 General Documents	Section		
1.1 A01 Document Register	Doc Code		
1.2 B14 Vendor Sub-Orders	Doc Code		
2 Engineering Documents	Section		
2.1 B01 General Arrangement Drawings	Doc Code		
2.2 C02 Sizing Calculations (Tag(TE))	Doc Code		

- Includes Sections and Doc Codes

## Result

**Index of Manufacturing Record Book**

1 General Documents	3
1.1 A01 - Document Register	4
1.2 B14 - Vendor Sub-Orders	7
2 Engineering Documents	10
2.1 B01 - General Arrangement Drawings	11
2.2 C02 - Sizing Calculations (Tag(TE))	18

- First depth level: Section
- Second depth level: Doc Codes

## Example 3

### Table of Contents and Bookmarks sections options

#### Table of Contents and Bookmarks sections options

Depth of TOC:\*       Depth of Bookmarking:

Depth of TOC numbering:       Start of TOC numbering:\*

Hide first level TOC numbers

[Need some help?](#)

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

Append secondary codes (if they exist) to each card with suffix:

If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

Suppress cards in TOC

Show page numbers on the TOC

- Depth of TOC: 2
- Depth of TOC numbering: 2

- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

## Structure

### Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 General Documents	Section		
1.1 A01 Document Register	Doc Code		
1.2 B14 Vendor Sub-Orders	Doc Code		
2 Engineering Documents	Section		
2.1 B01 General Arrangement Drawings	Doc Code		
2.2 C02 Sizing Calculations (Tag(TE))	Doc Code		

Doc codes can be hidden by clicking on these icons until they are both grey instead of blue

- Includes Sections and Doc Codes are hidden

## Result

Index of Manufacturing Record Book		
1 General Documents		3
1.1 4531TD-5-A00-0001 - Document Register		4
1.2 4531TD-5-A00-0001 - Vendor Sub-Orders		6
2 Engineering Documents		8
2.1 4531TD-5-A00-0001 - Sizing Calculations (Tag(TE))		9
2.2 4531TD-5-A00-0002 - Sizing Calculations (Tag(TE))		11
2.3 4531TD-5-A00-0003 - Sizing Calculations (Tag(TE))		13
2.4 4531TD-5-A00-0004 - Sizing Calculations (Tag(TE))		15
2.5 4531TD-5-A00-0005 - Sizing Calculations (Tag(TE))		17
2.6 4531TD-5-A00-0006 - Sizing Calculations (Tag(TE))		19
2.7 4531TD-5-A00-0007 - Sizing Calculations (Tag(TE))		21
2.8 4531TD-5-A00-0008 - Sizing Calculations (Tag(TE))		23
2.9 4531TD-5-A00-0009 - Sizing Calculations (Tag(TE))		25
2.10 4531TD-5-A00-0010 - Sizing Calculations (Tag(TE))		27
2.11 4531TD-5-A00-0011 - Sizing Calculations (Tag(TE))		29
2.12 4531TD-5-A00-0012 - Sizing Calculations (Tag(TE))		31
2.13 4531TD-5-A00-0013 - Sizing Calculations (Tag(TE))		33
2.14 4531TD-5-A00-0014 - Sizing Calculations (Tag(TE))		35
2.15 4531TD-5-D00-0001 - General Arrangement Drawings		37
2.16 4531TD-5-D00-0002 - General Arrangement Drawings		39
2.17 4531TD-5-D00-0003 - General Arrangement Drawings		41

- First depth level: Section
- Second depth level: Cards

## Example 4

### Table of Contents and Bookmarks sections options

## Table of Contents and Bookmarks sections options

Depth of TOC:*	<input type="text" value="2"/>	Depth of Bookmarking:	<input type="text"/>
Depth of TOC numbering:	<input type="text" value="2"/>	Start of TOC numbering:*	<input type="text" value="1"/>
Hide first level TOC numbers	<input type="checkbox"/>		

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Bookmark pattern for cover page entry:*	<input type="text" value="&lt;Title&gt;"/>	
Bookmark pattern for TOC entry:*	<input type="text" value="Table of Contents"/>	
TOC/Bookmark pattern for cards:*	<input type="text" value="&lt;DocNoWolfePA&gt; - &lt;Title&gt;"/>	

Suffix when files cannot be embedded in databook PDF:

Append secondary codes (if they exist) to each card with suffix:

If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix

Suppress cards in TOC

Show page numbers on the TOC

- Depth of TOC: 2
- Depth of TOC numbering: 2
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

## Structure

### Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple

No sections and doc codes are enabled

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 A01 Document Register	Doc Code		
2 B01 General Arrangement Drawings	Doc Code		
3 B14 Vendor Sub-Orders	Doc Code		
4 C02 Sizing Calculations (Tag(TE))	Doc Code		

- Includes only Doc Codes

## Result

## Index of Manufacturing Record Book

<b>1</b>	A01 - Document Register		4
1.1	4531TD-5-A00-0001 - Document Register		4
<b>2</b>	B01 - General Arrangement Drawings		6
2.1	4531TD-5-D00-0001 - General Arrangement Drawings		7
2.2	4531TD-5-D00-0002 - General Arrangement Drawings		9
2.3	4531TD-5-D00-0003 - General Arrangement Drawings		11
<b>3</b>	B14 - Vendor Sub-Orders		13
3.1	4531TD-5-A00-0001 - Vendor Sub-Orders		14
<b>4</b>	C02 - Sizing Calculations (Tag(TE))		16
4.1	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE))		17
4.2	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE))		19
4.3	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE))		21
4.4	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE))		23
4.5	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE))		25
4.6	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE))		27
4.7	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE))		29
4.8	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE))		31
4.9	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE))		33
4.10	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE))		35
4.11	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE))		37
4.12	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE))		39
4.13	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE))		41
4.14	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE))		43

If no sections, then first depth level it is Doc Code

Second depth level Card

- First depth level: Doc Codes
- Second depth level: Cards

## Example 5

### Table of Contents and Bookmarks sections options

**Table of Contents and Bookmarks sections options**

---

Depth of TOC:\*       Depth of Bookmarking:

Depth of TOC numbering:       Start of TOC numbering:\*

Hide first level TOC numbers

[Need some help?](#)

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

Append secondary codes (if they exist) to each card with suffix:

If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix:

Suppress cards in TOC

Show page numbers on the TOC

- Depth of TOC: 1
- Depth of TOC numbering: 1
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title

## Structure

## Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple

No sections and doc codes are enabled

+ Index + Section

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents	TOC		
1 A01 Document Register	Doc Code		
2 B01 General Arrangement Drawings	Doc Code		
3 B14 Vendor Sub-Orders	Doc Code		
4 C02 Sizing Calculations (Tag(TE))	Doc Code		

- Includes only Doc Codes

## Result

### Index of Manufacturing Record Book

1 A01 - Document Register

First and only depth level it is Doc Code

1 A01 - Document Register	6
2 B01 - General Arrangement Drawings	13
3 B14 - Vendor Sub-Orders	16
4 C02 - Sizing Calculations (Tag(TE))	

- First and only depth level: Doc Code

## Example 6

### Table of Contents and Bookmarks sections options

#### Table of Contents and Bookmarks sections options

Depth of TOC:\*       Depth of Bookmarking:

Depth of TOC numbering:       Start of TOC numbering:\*

Hide first level TOC numbers

[Need some help?](#)

Bookmark pattern for cover page entry:\*

Bookmark pattern for TOC entry:\*

TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:

Append secondary codes (if they exist) to each card with suffix:

If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix:

Suppress cards in TOC

Show page numbers on the TOC

- Depth of TOC: 1
- Depth of TOC numbering: 1
- Start of TOC numbering: 1
- TOC/Bookmark pattern for cards includes internal document number and title



# Structure

## Document Codes and Sections

\* Hold CTRL (or SHIFT) and use left mouse click to select multiple codes

+ Index + Section

Name	Type	Tools	Sort Alphabetically
Compilation Cover Page	Cover Page		
Table of Contents			
1 A01 Document Register	Doc Code		
2 B01 General Arrangement Drawings	Doc Code		
3 B14 Vendor Sub-Orders	Doc Code		
4 C02 Sizing Calculations (Tag(TE))	Doc Code		

Doc code hidden

- Doc Codes are hidden

## Result

### Index of Manufacturing Record Book

1	4531TD-5-A00-0001 - Document Register	3
2	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE))	5
3	4531TD-5-A00-0001 - Vendor Sub-Orders	7
4	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE))	9
5	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE))	11
6	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE))	13
7	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE))	15
8	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE))	17
9	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE))	19
10	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE))	21
11	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE))	23
12	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE))	25
13	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE))	27
14	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE))	29
15	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE))	31
16	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE))	33
17	4531TD-5-D00-0001 - General Arrangement Drawings	35
18	4531TD-5-D00-0002 - General Arrangement Drawings	37
19	4531TD-5-D00-0003 - General Arrangement Drawings	39

If doc codes are hidden, the first and only depth level it is Card

- First and only depth level: Cards

## TOC/Bookmark pattern for cards

This pattern will define the general output for cards



## Table of Contents and Bookmarks sections options

Depth of TOC:\*  Depth of Bookmarking:   
Depth of TOC numbering:  Start of TOC numbering:\*   
Hide first level TOC numbers

Bookmark pattern for cover page entry:\*   
Bookmark pattern for TOC entry:\*   
TOC/Bookmark pattern for cards:\*

Suffix when files cannot be embedded in databook PDF:   
 Append secondary codes (if they exist) to each card with suffix:   
 If card has secondary codes, replicate the card TOC entry under EVERY secondary code with suffix:   
 Suppress cards in TOC  
 Show page numbers on the TOC

Define the general pattern for cards

But inside the structure, the general pattern can be edited for specific cards

The screenshot shows the 'Edit Doc Code' dialog with the 'TOC/Bookmark pattern' field set to '<DocNoWolfePA> - <Title> - <ItemModelList>'. A dropdown menu is open, showing various variables. A red circle '2' highlights the '<ItemModelList>' option. A red circle '1' highlights the edit icon in the background table. A red arrow points from the dropdown to the pattern field.

The screenshot shows the 'Edit Doc Code' dialog with the 'TOC/Bookmark pattern' field set to '<DocNoWolfePA> - <Title> - <TagNoList>'. A dropdown menu is open, showing various variables. A red circle '2' highlights the '<TagNoList>' option. A red circle '1' highlights the edit icon in the background table. A red arrow points from the dropdown to the pattern field.

## Result

## Index of Manufacturing Record Book

1	4531TD-5-A00-0001 - Document Register .....	3
2	4531TD-5-A00-0001 - Sizing Calculations (Tag(TE)) - Tag1 - 12345 .....	5
3	4531TD-5-A00-0001 - Vendor Sub-Orders .....	7
4	4531TD-5-A00-0002 - Sizing Calculations (Tag(TE)) - Tag2 - 12345 .....	9
5	4531TD-5-A00-0003 - Sizing Calculations (Tag(TE)) - Tag3 - 12345 .....	11
6	4531TD-5-A00-0004 - Sizing Calculations (Tag(TE)) - Tag4 - 12345 .....	13
7	4531TD-5-A00-0005 - Sizing Calculations (Tag(TE)) - Tag5 - 12345 .....	15
8	4531TD-5-A00-0006 - Sizing Calculations (Tag(TE)) - Tag6 - 12345 .....	17
9	4531TD-5-A00-0007 - Sizing Calculations (Tag(TE)) - Tag7 - 12345 .....	
10	4531TD-5-A00-0008 - Sizing Calculations (Tag(TE)) - Tag8 - 12345 .....	
11	4531TD-5-A00-0009 - Sizing Calculations (Tag(TE)) - Tag9 - 12345 .....	
12	4531TD-5-A00-0010 - Sizing Calculations (Tag(TE)) - Tag10 - 12345 .....	
13	4531TD-5-A00-0011 - Sizing Calculations (Tag(TE)) - Tag11 - 12345 .....	
14	4531TD-5-A00-0012 - Sizing Calculations (Tag(TE)) - Tag12 - 12345 .....	
15	4531TD-5-A00-0013 - Sizing Calculations (Tag(TE)) - Tag13 - 12345 .....	31
16	4531TD-5-A00-0014 - Sizing Calculations (Tag(TE)) - Tag15 - 12345 .....	33
17	4531TD-5-D00-0001 - General Arrangement Drawings - Needle Steel Valve .....	35
18	4531TD-5-D00-0002 - General Arrangement Drawings - Globe Steel Valve .....	37
19	4531TD-5-D00-0003 - General Arrangement Drawings - Butterfly Valve .....	39

New card pattern will be added to the selected cards

- New card pattern will be added to the selected cards