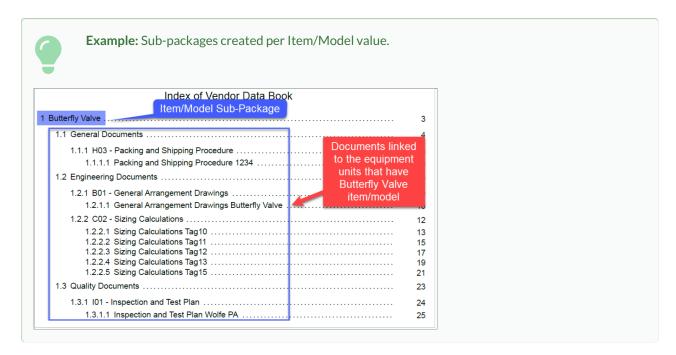
## **Compilation Sub-Packages**

05/02/2025 9:00 am MDT

In addition to sorting cards by TOC/Bookmark pattern (see article: Sort Cards in Compilation), a compilation can be further organized by a value from the equipment list (e.g., Item/Model, Tag No., etc.) by using the sub-packages option. By creating sub-packages, the compilation will be organized per equipment list value, and the applicable documentation for each value will be grouping together.

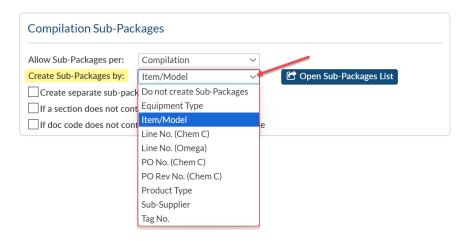


Sub-packages can be created either **per compilation** (which groups content by equipment value) OR **per section** (which groups content by equipment value only for the selected sections).

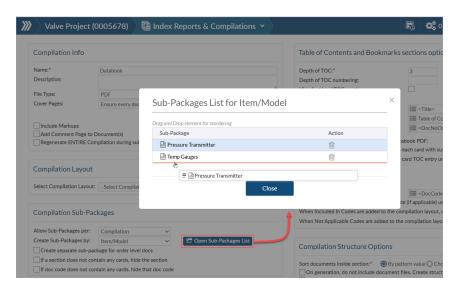


## **Sub-packages per compilation**

To establish sub-packages by compilation, choose the "Compilation" option from the "Allow Sub-Packages per:" drop-down. Once selected, the "Create Sub-Packages by:" drop-down will appear, and the desired equipment value can be selected from the available options.



Once an equipment value has been selected, the sub-package sections can be (re)ordered as needed by clicking "Open Sub-Packages List."





**Example:** Sub-packages created per Item/Model value.

Each sub-package contains only the applicable documents for each equipment value.

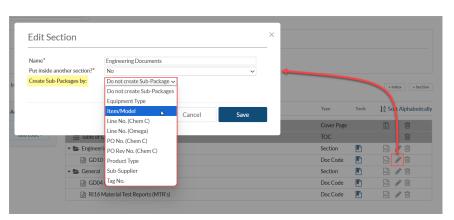


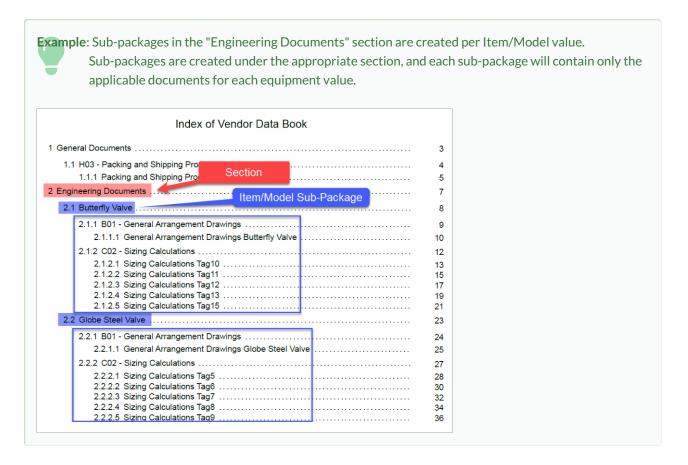
## **Sub-packages per section**

To establish sub-packages by section, choose the "Section" option from the "Allow Sub-Packages per:" drop-down.



Once selected, navigate to the "Document Codes and Sections" section. For each section that should have subpackages, click the pencil icon (under "Tools") and select the desired equipment value from the "Create SubPackages by:" drop-down.

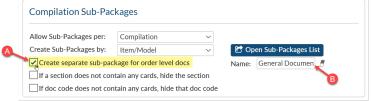


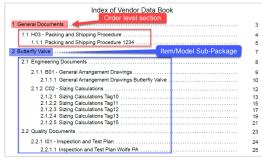


## **Additional options**

If required, there are additional options that allow you to create a separate sub-package for order-level doc codes and/or hide sections and/or doc codes if they do not contain any cards.

To enable the option to create a separate sub-package for all order-level documents, (a) check the appropriate box and (b) create a title for the order-level sub-section (e.g., General Documents).





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If choosing to create a separate sub-package for order-level docs, and the compilation structure also includes sections, the "If a section does not contain any cards, hide the section" option should also be selected in order to avoid duplication within each equipment sub-package.